

# CLAIMING AN FRIENDS & ALUMNI AWARD

## AWARD SPECIFICATIONS

All claims must meet the below eligibility requirements or they will be forfeited.

- Claim within 18 months (Your deadline to claim is December 30, 2023)  
*For extenuating circumstances, deferral requests made prior to the deadline will be considered.*
- Awards must be used towards post-secondary education at an approved “designated” school (unless the award has otherwise specified on the application form). See <https://studentaidbc.ca/apply/designated>.
- Full time attendance is required (usually at least 3 full credit classes or more in one semester).
- Ongoing eligibility for multiple year awards
  - Once activated, must be used in consecutive years.
  - Your transcript from the previous post-secondary year must confirm your GPA of 3.0 or higher.

## INSTRUCTIONS

### I. By June 20, 2022

Create a “Thank You” letter (addressed to the donor of your award). Submit your letter **as a .pdf attachment** via email to [awards@meischools.com](mailto:awards@meischools.com), and we will forward your letter to the donor.

### II. Between September 1, 2022 - December 30, 2023

Submit the following to the MEI Advancement Office - [awards@meischools.com](mailto:awards@meischools.com)

- This document
- An electronic Post-Secondary Institution Enrollment Verification letter, confirming full-time enrollment in a “designated” post-secondary institution.

Name: \_\_\_\_\_  
*First Middle Last*

Parent / Guardian Name: \_\_\_\_\_  
*First Last*

Local Address: \_\_\_\_\_  
*Street City Province PC*

Contact Info: \_\_\_\_\_  
*Email Phone*

Year of MEI Graduation: \_\_\_\_\_

Name of MEI F&A Award: \_\_\_\_\_ Value: \$ \_\_\_\_\_

PSI Program Enrolled In: \_\_\_\_\_

PSI Enrolled In: \_\_\_\_\_

PSI Student ID: \_\_\_\_\_

Career Plans: \_\_\_\_\_

# CLAIMING AN FRIENDS & ALUMNI AWARD

## **III. Additional Requirements for Mary Esau Memorial and VIP Mazda Awards**

### **Mary Esau Memorial Award - Renewable annually up to 4 years**

Please complete and submit the following annually via email to [awards@meischools.com](mailto:awards@meischools.com)

- An electronic PSI Enrollment Verification type letter confirming full-time enrollment in an approved post-secondary institution Nursing (preferred) or Education program.
- Your transcript from the previous post-secondary year, showing proof of a minimum 3.0 GPA.

### **VIP Mazda Award - Renewable annually up to 2 years**

Please complete and submit the following annually via email to [awards@meischools.com](mailto:awards@meischools.com)

- An electronic PSI Enrollment Verification type letter confirming full-time enrollment in an approved post-secondary institution, Capernwray or YWAM.
- Your transcript from the previous post-secondary year, showing proof of a minimum 3.0 GPA (a "Completion Certificate" or "Letter of Completion" will be required from Capernwrays and YWAMs that do not issue marks).

---

## **FURTHER INQUIRIES / CONTACT**

Denise Engler  
Alumni Assistant  
E: [awards@meischools.com](mailto:awards@meischools.com)  
P: 604-859-3700 ext. 327