



Bus Application Form

2022 – 2023



Dear Parents,

Please keep this page for your own information and submit the next page which has the application form for MEI bus service for the **2022 – 2023** school year (one application per family). **All students, including current riders need to complete a bus application form each year.**

MEI currently operates four user pay school bus routes. Our routes service Chilliwack, Arnold and East Abbotsford. MEI buses do not provide door to door pick up and drop off but provide pick up and drop off locations that are selected primarily based on safety and route efficiency. Pick up and drop off locations vary from year to year based on ridership. **Should space be available, your child(ren) will be placed on a bus route that we believe is the best fit based on your home address. If there are extenuating circumstances and you wish to be considered for a different route or pick up location, please indicate this on the application form.**

MEI Buses do not service any area west of Clearbrook Road.

Bus Fees:

Bus Rates & Fees will be finalized and published in May 2022. Please note that the current bus fee structure is under review and families may notice changes for next year.

Payment Options:

There are three ways to pay for bus service:

- 1) Pre-authorized monthly debit withdrawal
- 2) Credit card payment in full (VISA OR MASTERCARD ONLY)
- 3) Cheque payment in full

Payment in full or a payment authorization form must be received by Jun 1, 2022 in order to maintain your space on the bus.

Application Process:

Applications for current MEI students are due by December 3, 2021.

Applications for new applicants to MEI are due by January 11, 2022.

Applications for busing at MEI are considered in the same priority categories as admission to MEI schools with the added priority category of current MEI bus riders and their siblings. Students on our buses must continue to demonstrate respect for drivers, other riders and MEI's busing code of conduct, in order to be considered for priority application status in future years.

Current Routes:

Route A – Chilliwack, Yarrow, Arnold, Yellow Barn, Clearbrook Road

Route B – East Abbotsford, Eagle Mountain, Abbotsford Regional Hospital

Route C – Mission, Matsqui

Route D – East Abbotsford, Auguston



Bus Application - 2022 – 2023

Parent/Guardian's Names: _____

Parent/Guardian's Cell Phone #1: _____ Parent/Guardian's Cell Phone #2: _____

Email Address: _____

Home Address: _____

(House # and street required)

City: _____ Postal Code: _____ Home Phone # _____

Emergency Contact Name: _____

Emergency Contact Number: _____

Special notes for pick up/drop off locations other than home address: _____

| Student(s) Name: | Grade: (2022-2023) | Birthdate: | Care Card #: | |
|------------------|-----------------------|------------|--------------|---|
| | | | | <input type="checkbox"/> Current bus rider <input type="checkbox"/> Sibling of current bus rider <input type="checkbox"/> New rider applicant |
| | | | | <input type="checkbox"/> Current bus rider <input type="checkbox"/> Sibling of current bus rider <input type="checkbox"/> New rider applicant |
| | | | | <input type="checkbox"/> Current bus rider <input type="checkbox"/> Sibling of current bus rider <input type="checkbox"/> New rider applicant |
| | | | | <input type="checkbox"/> Current bus rider <input type="checkbox"/> Sibling of current bus rider <input type="checkbox"/> New rider applicant |

(Please include any new siblings that currently don't attend MEI but will submitting a new application in January).

Any allergies or medical concerns: _____

If your information changes, please notify the school immediately by email to meibus@meischools.com.

| | | |
|-----------------------------|---------------------------|--|
| For Office Use Only: | | |
| Date Received: _____ | By _____ | Intake: <input type="checkbox"/> Secondary <input type="checkbox"/> Middle <input type="checkbox"/> Elementary |
| Priority Category #: _____ | Bus Route Assigned: _____ | |



Transportation

MEI Schools Transportation Department strives to ensure a safe, healthy, and caring environment for all its students at all time while they are in our care. To ensure that all students have a positive experience while riding our buses, we require all our students to follow the MEI Bus Code of Conduct. We will review this code of conduct with our students, and we ask that parents review it with their children, as well.

Bus Code of Conduct:

While on the bus, students will:

- Use quiet voices. If a student wishes to socialize when on the bus, they should do so in a way that is quiet and respectful to the needs of the driver.
- Use earbuds or headphones when using an electronic device. Music and videos are distracting to the driver.
- Not eat or drink while on the bus. Students may eat and drink before getting on the bus and after they disembark. Additionally, students must take everything they bring on the bus off the bus when they leave.
- Remain seated and facing forward at all times while riding the bus.
- Only ride the bus if they are registered riders. As our buses are fully registered, guests are not allowed on the bus.
- Keep all body parts to themselves, and keep all belongings in the bus.
- Respect the driver, all other passengers, and the drivers and passengers of any other vehicles on the road.

Any violation of this code of conduct may be referred to the pertinent school’s administration, and repeated violations may require the student and student’s family to find another mode of transportation to MEI Schools.

Read, sign, and return this bottom portion to your child’s school.

Students whose form has not been completed and submitted by June 1, 2022 will not be allowed to ride the bus until this form has been completed.

I have read and understand the above Code of Conduct for all bus passengers.

| Student Name (printed) | Student Signature |
|------------------------|-------------------|
| | |
| | |
| | |
| | |

Parent Signature

Please Print Name

Date Signed



MEI Schools
Administration &
Finance Office

4081 Clearbrook Rd
Abbotsford, BC
V4X 2M8

T 604.859.3700
F 604.859.9206
meischools.com
finance@meischools.com

ANNUAL CREDIT CARD PAYMENT AGREEMENT BUS FEES

Please complete this form if you would like to pay your child(ren)'s Bus fees by credit card.

I hereby authorize MEI Schools to charge my credit card, specified below, for the payment of Bus fees.

Please note that Bus fees for the full year are charged on September 1ST.

Payer's Name: _____

Address: _____

Phone #: _____

Student's Name (Last, First)

Grade

Annual Bus Fee

| | | |
|-------|-------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Credit Card Information:

Visa / MasterCard #: _____

Expiry Date: _____ / _____ CVV / CVC # _____ (3 digit number on the back of the card)

Card Holder's Name: _____

Card Holder's Signature: _____ Date: _____



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PRE-AUTHORIZED DEBIT (PAD) AGREEMENT BUS SERVICE FEES

1. Customer Information (Please print clearly)

First and Last Name(s): _____

Complete Address: _____

Telephone: _____ Email: _____

Payment is made by: _____ an Individual _____ a Business

Student's name (Last, First) and Grade _____

2. Bank Account Information (Please include a Void cheque)

Account Number: _____ (maximum 12-digits)

Branch Number: _____ (5-digits) Institution Number: _____ (3-digits)

Financial Institution: Name: _____

Branch Location: _____

3. Pre-Authorized Debit Details

I/We authorize Mennonite Educational Institute Society (operating as MEI Schools) to debit the bank account identified above as per my/our instructions for monthly recurring payments and/or one-time payments from time to time, for payment of tuition and other related fees arising under my/our MEI Schools tuition account. Regular monthly tuition payments for the cost of personal education (as set out in the current Tuition Schedule & Policies document as found www.meischools.com), will be debited to my/our account on the 1st day of each month or the next business day (September to June). **I/we hereby waive the standard pre-notification period.**

I/We may revoke this authorization at any time and it will remain in effect until I/we provide MEI Finance Office notification of its change or termination. This notification must be received at least ten (10) business days before the next debit is scheduled at the school address provided below. I/we may obtain more information on my/our rights to cancel a PAD Agreement at my/our financial institution or by visiting www.cdnpay.ca.

I/We have certain recourse rights if any debit does not comply with this agreement. For example, I/we have the right to receive reimbursement for any PAD that is not authorized or is not consistent with this PAD Agreement. To obtain a form for a Reimbursement Claim, or for more information on my/our recourse rights, I/we may contact my/our financial institution or visit www.cdnpay.ca. Please contact the Finance Office for all reimbursements.

Account Holder(s) Signature(s): _____ Date: _____