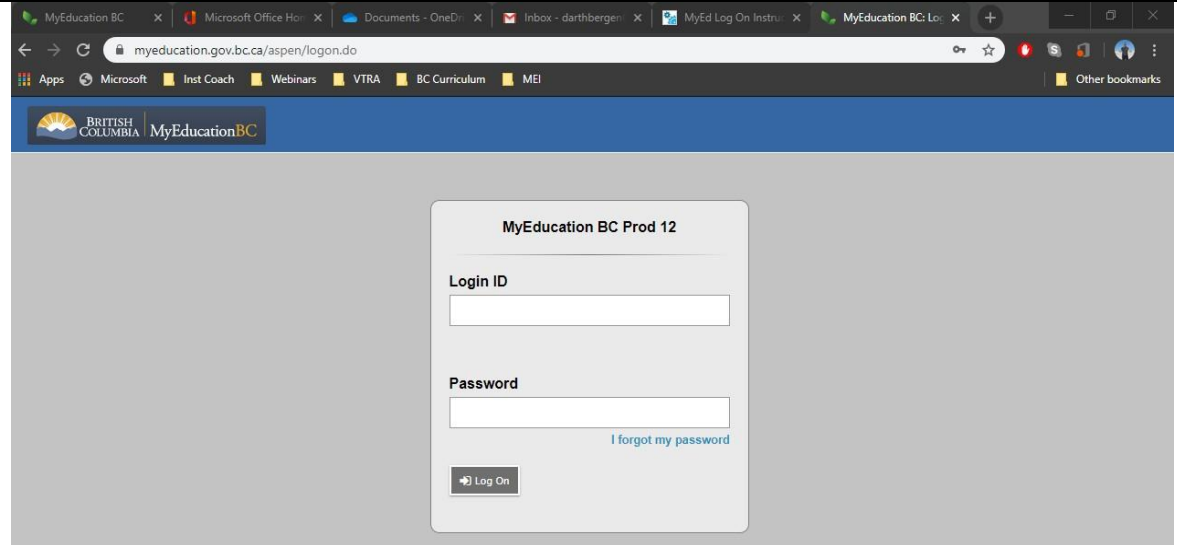
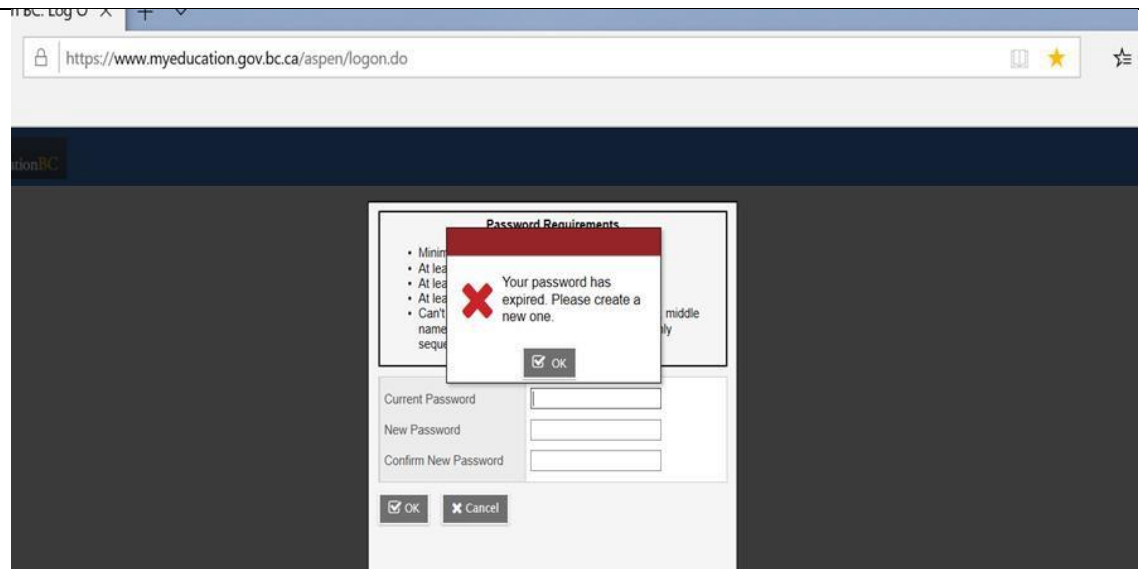


1. Using a computer (not a phone), click [here](#)
2. Log into your MyEducation account, using your Login ID from last year's course selection.
 - If you do not know your Login ID, email vtilitzky@meischools.com for a temporary Login ID.
 - If you have forgotten or misplaced your password, please click, "I forgot my password". Please do not email MEI office staff or counsellors; they do not have access to your password.



The screenshot shows a web browser window with the URL myeducation.gov.bc.ca/aspen/login.do. The page features a login form titled "MyEducation BC Prod 12". The form has two input fields: "Login ID" and "Password". Below the password field is a link that says "I forgot my password". At the bottom of the form is a "Log On" button. The browser's address bar and tabs are visible at the top.

3. You will be asked to create a new password.



The screenshot shows a web browser window with the URL <https://www.myeducation.gov.bc.ca/aspen/login.do>. The page displays a "Password Requirements" dialog box with a red "X" icon. The dialog box contains the text: "Your password has expired. Please create a new one." Below this text are two buttons: "OK" and "Cancel". In the background, there is a form for creating a new password with fields for "Current Password", "New Password", and "Confirm New Password".

4. Enter in your old password, then create a new password, confirm the new password, then click “OK”.

REMEMBER YOUR NEW PASSWORD. Write it down, put it in your phone, and give it to your parent/guardian. This password will be used repeatedly as you go through the course choice process.

The screenshot shows the MyEducation BC login page. The browser address bar displays <https://www.myeducation.gov.bc.ca/aspen/login.do>. The page title is "MyEducation BC: Log". The main content area features a "Password Requirements" box with the following list:

- Minimum length is 8
- At least one number
- At least one capital and lowercase letter
- At least one symbol that isn't a letter or number
- Can't contain 'password', login name, first name, middle name, last name, date of birth, personal id, or only sequential letters or numbers

Below the requirements are three input fields: "Current Password", "New Password", and "Confirm New Password". At the bottom of the form are "OK" and "Cancel" buttons.

5. After successful login, you will see the screen to the right.

Click on “My Info”

Go to the sidebar item titled “Requests”.

There will be a Welcome message with links to the Course Selection Sheet, Course Calendar and Application Forms

The screenshot shows the MyEducation BC student dashboard. The browser address bar displays <https://www.myeducation.gov.bc.ca/aspen/studentRequestEntry.do?navkey=myInfo.reqEntry&userEvent=0>. The page title is "MyEducation BC: Log". The main content area features a navigation bar with tabs: "Pages", "My Info", "Academics", "Groups", "Calendar", and "Locker". The "My Info" tab is selected. Below the navigation bar is a "Requests" section. The "Requests" section includes a sidebar with links: "My Details", "Transcript", "Current Schedule", "Contacts", "Attendance", "Assessments", "Notifications", "Requests", "Requests Details", "Graduation Progress", and "Requests". The main content area of the "Requests" section displays a welcome message from MEI Secondary Grade 11 Course Selection. The message includes the following text:

2020-2021 - Requests: 1 primary, 0 alternate - Scheduled: 10% - Credits: 4.0

Instructions

Welcome to MEI Secondary Grade 11 Course Selection

During this session you will be required to complete your Grade 11 required and elective course requests. You can find all application form links on this page.

Please complete your course selection by Sunday, March 29, 2020.

Grade 11 Course Selection Information Sheet https://www.meischools.com/wp-content/uploads/2019/07/gr11_course_selection.pdf

Please refer to the MEI Secondary 2020-2021 Course Calendar https://www.meischools.com/wp-content/uploads/2019/07/course_calendar.pdf

Advanced Performance PE 11 Application Form (4 credit) - https://www.meischools.com/wp-content/uploads/2019/07/application_advanced_pe.pdf

6. Selecting Your Courses

Primary Requests

Click **Select** below **Primary Requests** and you will find all of your course choices laid out before you.

Notifications

requests

Requests Details

Graduation Progress

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Marketing and Promotion 11 Application Form (4 credit) - https://www.meischools.com/wp-content/uploads/2019/07/application_marketing11.pdf

Peer Tutoring 11 Application Form (4 credit) - https://www.meischools.com/wp-content/uploads/2019/07/application_peer_tutor.pdf

Extended Day Course (Optional) - Extended day courses must have an application form filled out and handed into the secondary office. You are welcome to follow the link below for these forms.

APEX: Senior Leadership 11 (2 credit) - https://www.meischools.com/wp-content/uploads/2019/07/application_apex_senior.pdf

Outdoor Rec 11 (4 credit) - https://www.meischools.com/wp-content/uploads/2019/07/application_outdoor_rec.pdf

Worship Leadership 11 - https://www.meischools.com/wp-content/uploads/2019/07/application_worship.pdf

Yearbook 11 (4 credit) - https://www.meischools.com/wp-content/uploads/2019/07/application_yearbook.pdf

Primary requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
Select...	Gr 11 Req'd & Electives	YPHR-1A---	BIBLE 11 - EXPLORING THEOLOGY	N	4.0

Alternate requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
Select...	Grade 11 Alternates				

Some courses have been pre-selected.

If there are multiple pages of course choices, use the forward and back arrows to navigate between pages.

Instructions and required number of credits are at the top of each **Requests** section. You may scroll up and down in this area to see the instructions you must follow.

Use your Course Information Sheet and the Instructions section to help you.

Subject area

Gr 11 Req'd & Electives

Instructions

Each Grade 11 course has a credit value of 4 - (REQUIRED AND ELECTIVE COURSES MUST HAVE A COMBINED TOTAL OF 32 CREDITS - please note if you have a study selected your combined total will be 28 credits)

To meet graduation requirements students must complete 4 credits of Applied, Design, Skills and Technologies (ADST) and/or Arts Education (AE) 10, 11 or 12.

Grade 11 Required Courses

< 1:10 |MWH--12 >

Select All 1 of 40 selected

Select	CourseNumber	CourseDescription	Academic level	Credit	Prerequisite	Status
<input type="checkbox"/>	MWH--12	20th CENTURY WORLD HISTORY 12		4.0		
<input type="checkbox"/>	MACLV11---BOYS	ACTIVE LIVING 11 - BOYS	Regular	4.0		
<input type="checkbox"/>	MACLV11---GIRLS	ACTIVE LIVING 11 - GIRLS	Regular	4.0		
<input type="checkbox"/>	YHRA-1A	ADVANCED PERFORMANCE PE 11	Regular	4.0		Approval required
<input type="checkbox"/>	MVAST11---INTRO	ART STUDIO 11 - INTRO	Regular	4.0		
<input type="checkbox"/>	MVAST11	ART STUDIO 11	Regular	4.0		
<input checked="" type="checkbox"/>	YPHR-1A---	BIBLE 11 - EXPLORING THEOLOGY	Regular	4.0		Required
<input type="checkbox"/>	MCH--11	CHEMISTRY 11	Regular	4.0		
<input type="checkbox"/>	MCH--11---HON	CHEMISTRY 11 HONOURS	Regular	4.0		
<input type="checkbox"/>	MCMCC11	CHORAL MUSIC 11: CONCERT CHOIR	Regular	4.0		

OK

Cancel

7. Select TWO Alternate requests

Notifications

requests

Requests Details

Graduation Progress



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Worship Leadership 11 - https://www.meischools.com/wp-content/uploads/2019/07/application_worship.pdf

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Primary requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
Select...	Gr 11 Req'd & Electives	YPHR-1A---	BIBLE 11 - EXPLORING THEOLOGY	N	4.0

Alternate requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
Select...	Grade 11 Alternates				

8. When you have completed your course requests, click the **OK** button. You will be taken back to the original “**Welcome**” page.

Scroll to the bottom and click the **POST** button.

*if you cannot “Post” your course choices, you have not chosen enough courses to fulfill your timetable. Go back to Step 6 to correct this.

Please note that by clicking the **POST** button, you are signifying that a parent/guardian and student are in agreement about these course choices.

Notifications

requests

Requests Details

Graduation Progress

Yearbook 11 (4 credit) - https://www.meischools.com/wp-content/uploads/2019/07/application_yearbook.pdf

Primary requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
Select...	Gr 11 Req'd & Electives	YPHR-1A---	BIBLE 11 - EXPLORING THEOLOGY	N	4.0

Alternate requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
Select...	Grade 11 Alternates				

Notes for counsellor

Post

Last posted time: 3/2/2020 11:44 AM Approved time:

9. Submitting Application Forms

Honours courses, extended day courses and limited-enrollment courses do not appear on Primary Requests. You must complete and submit an Application Form to show your interest in the course. These are available on the Welcome Page above Primary requests.

*To apply for **Chemistry 11 Honours**, please select Chemistry 11 in Primary Requests and submit an Application Form for the honours class.

*To apply for **Chemistry 12 Honours**, please select Chemistry 12 in Primary Requests and submit an Application Form for the honours class.


Application Forms are also found on the [MEI Secondary Course Planning Website](#).

Notifications

Primary requests

Requests Details

Graduation Progress



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
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Alternate requests

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 Select...	Grade 11 Alternates				